

**Alden-Hebron Community Consolidated Unit Schools  
District #19 Hebron Illinois 60034**

ELEMENTARY SCHOOL  
11915 Price Road  
Hebron, IL 60034  
815/648-2442

DISTRICT ADMINISTRATIVE OFFICE  
11915 Price Road  
Hebron, IL 60034  
815/648-2442  
Fax: 815/648-2339

MIDDLE/HIGH SCHOOL  
9604 Illinois St.  
Hebron, IL 60034  
815/648-2442

**STUDENT RECORDS REQUEST**

Student Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian \_\_\_\_\_

**REQUESTING INFORMATION FROM** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please fax:** Transcript, immunization records, birth certificate, Special Education records, IL Transfer Form (if applicable), grades in progress.

**Please mail the following information:**

- Official transcript
- Permanent Records
- Grades-in-Progress/Withdrawal grades
- Health records
- Cumulative records
- Standardized test information
- All psychological evaluations and Special education files, including IEP's and/or 504 Plan
- Discipline and behavior records

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Please send records to:

Alden-Hebron Middle/High School  
9604 Illinois Street  
Hebron, IL 60034

Alden-Hebron Elementary School  
11915 Price Road  
Hebron, IL 60034

Thank you,

Deanna VanderPal, Registrar  
Alden-Hebron SD #19  
11915 Price Road  
Hebron, IL 60034  
815-648-1603

Email: [dvanderpal@alden-hebron.org](mailto:dvanderpal@alden-hebron.org)  
Fax: 815-648-2339